

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
JANUARY 24, 2012 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance & Operations Committees)</i>
James L. Fox	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
William A. Sweigart	<i>(Finance & Education Committees)</i>
Dr. Tonya Thames Taylor	<i>(Finance & Community & Student Relations Committees)</i>

Student Representatives

Vinasia Miles, Senior Class Representative
Savannah Beebe, Junior Class Representative

Administration

Richard W. Como, Superintendent of Schools
Kenneth D. Lupold, Director of Business Administration/Board Secretary
Dr. Angelo Romaniello, Assistant Superintendent & Director of High Schools
Dr. Teresa Powell, Director of Elementary Education & Mathematics Specialist K-12
Dr. Orysia Stanko, Director of Middle Schools
Dave Krakower, Director of Special Education
Erika Zeigler, Director of Human Resources
Abdallah Hawa, Director of Technology

Solicitor

James E. Ellison, Esquire

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the December 6, 2011 Reorganization meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the December 6, 2011 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held on Tuesday, January 24, 2012 at 5:30 p.m. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
February 14, 2012	6:00 PM	Committee Meetings	9/10 Center Auditorium
February 20, 2012	~	Observance of Presidents' Day	<i>Schools Closed</i>
February 28, 2012	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT'S REPORT

Presentation by the Rainbow Elementary School Students ~ Cliff Maloney, Principal

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Neil Campbell, School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending November 30, 2011.

Fund	Paid
General Fund – 10	\$ 3,178,144.07
Capital Projects Fund 32 / 2007 GOB	7,814.00
Capital Projects Fund 33 / 2009A GOB	315,420.53
Capital Projects Fund 34 / 2010 GOB	218,700.00
New Capital Reserve Fund 38	0.00
Food Service – 51	98,762.08
Trust Fund – 71	0.00
Student Activities Fund – 81	7,902.12
Agency Fund – 89	8,294.21
TOTAL	\$ 3,835,037.01

B. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending December 30, 2011.

Fund	Paid
General Fund – 10	\$ 5,110,281.40
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	65,087.96
Capital Projects Fund 34 / 2010 GOB	98,376.80
New Capital Reserve Fund 38	0.00
Food Service – 51	178,308.49
Trust Fund – 71	0.00
Student Activities Fund – 81	27,495.17
Agency Fund – 89	8,862.37
TOTAL	\$ 5,488,412.19

- C. **Treasurer's Reports**
RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer's Reports as submitted for the months ending November 30, 2011 and December 31, 2011.
- D. **Budget Transfers**
RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending December 31, 2011 in the amount of \$197,052.00.
- E. **Schedules of Investments**
RECOMMENDED MOTION: That the Board of School Directors approves the Schedules of Investments as submitted for the months ending November 30, 2011 and December 31, 2011.
- F. **U. S. Communities**
RECOMMENDED MOTION: That the Board of School Directors approves the participation in U. S. Communities, Walnut Creek, CA, for the 2012-13 school year for the following categories: Office supplies, office and school furniture, technology products, electrical/telecommunications, and janitorial supplies and equipment. This is a routine annual action item.
- G. **Proposed 2012-2013 Preliminary General Fund Budget**
RECOMMENDED MOTION: That the Board of School Directors approves the proposed 2012-2013 Preliminary General Fund Budget pursuant to Section 311 (c) and Section 311 (d) of Act 1 of 2006 and approves the submission to the Department of Education for exceptions to the District's Index of 2.1%. The preliminary budget is \$142,061,383, an increase of 3.5%. The millage increase would be 1.06, or 3.594%. The tentative and final budgets will be acted on in April and May. (*Enclosure*)
- H. **Human Resources**
1. **Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. EXTRA DUTY
- 1) Campbell, Kristen, Girls' Assistant Outdoor Track Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 12/26/11. Reason: Personal. Effective: 12/26/11.
 - 2) Panzullo, Frank, 8th Grade Baseball Coach for the Scott Middle School. Letter Dated: 1/4/12. Reason: Personal. Effective 1/4/12.
 - 3) Raytik, Rachel, 7th Grade Assistant Cheerleading Coach for the South Brandywine Middle School. Letter Dated: 1/4/12. Reason: Personal. Effective: 1/4/12.

- 4) Washington, Sylvia, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 1/12/12. Reason: Personal. Effective: 1/12/12.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Gulli, Caitlin, Long Term Substitute 2nd Grade Teacher for the King's Highway Elementary School. Posted: 12/15/11 (Anyan). Salary: \$45,000.00 (prorated). Temporary Substitute Contract. Degree: BS – Elementary Education, West Chester University. Years of Exp.: 2. Effective: 1/23/12 – 6/11/12. SP4: Approved.
- 2) Taylor, Stephanie, Long Term Substitute Art Teacher for the Caln Elementary School. Posted: 10/10/11 (Wilson). Salary: \$43,100.00 (prorated). Temporary Substitute Contract. Degree: BA – Art Education, Kutztown University. Years of Exp: 1. Effective: 1/23/12 – 6/11/12. SP4: Approved.

b. CATSS

- 1) Abrams, Arlean, Substitute 2.0 Hour Cafeteria/Playground Aide for the Coatesville Area School District. Salary: \$9.50. Effective: 1/25/12. SP4: Approved.
- 2) Best, Jennifer, 6.5 Hour Building Instructional Aide for the Friendship Elementary School. Posted: 12/1/11 (Macolino). Salary: \$10.50/hr. Effective: 1/25/12. SP4: Approved.
- 3) Carroll, Adria, 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School. Posted: 12/9/11 (Jones). Salary: \$12.50/hr. Effective: 1/9/12. SP4: Approved.
- 4) Lamb, Megan, 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Posted: 11/23/11 (Welp). Salary: \$9.50/hr. Effective: 1/25/12. SP4: Approved.
- 5) Okumura, Jennifer, Substitute 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Salary: \$9.50. Effective: 1/25/12. SP4: Approved.

c. EXTRA DUTY

- 1) Girafalco, Paul, 7th Grade Wrestling Coach for the South Brandywine Middle School. Posted: 10/17/11 (Pearson). Salary: \$1,832.00. Effective: 2011 – 2012 School Year. SP4: Staff.
- 2) Jamison, Steve, 21st Century After-School Teacher for the South Brandywine Middle School. Posted: 8/23/11. Salary: \$33.00/hr. Effective: 1/25/12. SP4: Staff.

3) Loper, Ashley, Girls' Assistant Basketball Coach for the Coatesville Area Senior High School. Posted: 8/25/11 (Milbourne). Salary: \$2,146.50. Effective: 1/25/12. SP4: Approved.

4) After School Teachers for the East Fallowfield Elementary School. Posted: 12/15/11 (New). Salary: \$33.00/hr. Effective: 1/25/12 – 3/9/12. SP4: Staff.

Virginia Barbarin
Philip Haitz
Abigail Oppenheim

Michelle Romaniello
John Wagner

4) After School Program Aides for the East Fallowfield Elementary School. Posted: 12/15/11 (New). Salary: \$10.50/hr. Effective: 1/25/11 – 3/9/12. SP4: Staff.

Sandra Frost

Shannon Hart

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

1) Anyan, Malaika, 2nd Grade Teacher for the King's Highway Elementary School. Letter Dated: 12/14/11. Reason: Extended Childrearing Leave. Effective: 1/23/12 – 6/11/12.

2) Chenger, Lauren, 1st Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 12/19/11. Reason: FMLA/Childrearing Leave. Effective: 1/30/12 – 6/11/12.

3) Hanna, Nicole, Math Teacher for the Coatesville Area Senior High School. Letter Dated: 12/19/11. Reason: FMLA. Effective: 12/5/11 – 1/6/12.

4) Hostutler, Mark, English Teacher for the Coatesville Area Senior High School. Letter Dated: 12/15/11. Reason: FMLA. Effective: 2/13/12 – 3/2/12.

5) Steiner, Drew, 5th Grade Teacher for the Reeceville Elementary School. Letter Dated: 10/31/11. Reason: FMLA. Effective: 11/7/11 – 11/21/11.

6) Stewart, Douglas, Social Studies Teacher for the Scott Middle School. Letter Dated: 12/22/11. Reason: Medical Leave of Absence. Effective: 11/18/11 – 1/20/12.

b. CATSS

1) Dunlap, George, 6.5 Hour Special Education One-on-One Aide for the King's Highway Elementary School. Letter Dated: 12/19/11. Reason: Extended Medical Leave of Absence. Effective: 11/23/11 – 12/16/11.

2) Shurak, Cheryl, Assistant Principal's Secretary for the Rainbow Elementary School. Letter Dated: 12/5/11. Reason: FMLA. Effective: 12/5/11 – 2/12/12.

- 3) Twyman, Bettina, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 12/9/11. Reason: Military Leave. Effective: 1/3/12 – 1/27/12.

c. FEDERATION

- 1) Chesnet, Timothy, Custodian for the Coatesville Area Senior High School. Letter Dated: 12/1/11. Reason: FMLA/Medical Leave of Absence. Effective: 11/8/11 – 7/6/12.
- 2) Heckert, Brian, Custodian for the Caln Elementary School. Letter Dated: 12/8/11. Reason: Extended Medical Leave of Absence. Effective: 11/16/11 – 12/16/11.
- 3) Jelke, Linda, 3.0 Hour General Utility Worker for the Reeceville Elementary School. Letter Dated: 1/11/12. Reason: Unpaid Leave of Absence. Effective: 1/20/12 – 3/7/12.
- 4) Newsuan, Donna, Custodian for the East Fallowfield Elementary School. Letter Dated: 12/2/11. Reason: Extended Medical Leave of Absence. Effective: 12/2/11 – 2/1/12.

4. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Hines, Jerod, move from 6.5 Hour Special Education Classroom Aide for the CASD Alternative Education Center to 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. (Griffy). Effective: 12/5/11.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Gilfillian, Linda, move from Substitute Aide for the Coatesville Area School District to 6.5 Hour Special Education One-on-One Aide for the Caln Elementary School. Posted: 12/6/11 (Souders). Salary: \$12.50. Effective: 1/25/12.
- 2) Speller-Calhoun, LaRaine, move from 6.5 Hour Special Education One-On-One Aide for the King's Highway Elementary School to 6.5 Hour Special Education One-On-One Aide for the Caln Elementary School. (Assigned New Student). Effective: 1/11/12.

b. FEDERATION

- 1) Copeland, Jeffrey, move from Custodian “D” @ 18.68/hr. for the Friendship Elementary School to Custodian “C” @ \$19.07/hr. for the Friendship Elementary School. Effective: Retroactive to 10/21/11.
- 2) Lee, Jason, move from Custodian “C” @ \$19.07/hr. for the North Brandywine Middle School to Custodian “B” @ \$19.48 for the North Brandywine Middle School. Effective: Retroactive to 10/20/11.
- 3) Santos, Eugenio, move from Custodian “C” @ \$19.07/hr. for the Rainbow Elementary School to Custodian “B” @ \$19.48 for the Rainbow Elementary School. Effective: Retroactive to 10/20/11.
- 4) Wilson, Donald, move from Custodian “C” @ \$19.07/hr. for the Rainbow Elementary School to Custodian “B” @ \$19.48 for the Rainbow Elementary School. Effective: Retroactive to 10/10/11.

7. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Jaelyn Dzedzy 12/7/11

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **District Calendar for 2012-2013**

RECOMMENDED MOTION: That the board of School Directors approves the 2012-2013 Coatesville Area School District Calendar.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Approval of Revised PlanCon A & B Submission – New North & South Brandywine Middle Schools**

RECOMMENDED MOTION: That the Board of School Directors approves the submission of Revised PlanCon A & B to the Department of Education for the construction of the new North & South Brandywine Middle Schools.

B. **Chesconet Agreement**

RECOMMENDED MOTION: That the Board of School Directors approves the agreement between Coatesville Area School District and Chesconet to provide fiber optic connectivity services to the District. This is an annual agreement with this year’s price of \$35,040 (a savings of \$5,220 from last year).

- C. **New South Brandywine Middle School/Sanitary Sewer & Water System Extensions**
RECOMMENDED MOTION: That the Board of School Directors acknowledges receipt of the letter dated December 19, 2011 from James MacCombie to the East Fallowfield Township Supervisors regarding the proposed sanitary sewer and water system extensions and is in agreement with the wordage and content of the document as pertains to the New South Brandywine Middle School project.

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

- A. **Chester County Special Olympics**
RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area School District athletes to attend the Special Olympics winter state games at Johnstown, Somerset, PA from February 12 – February 14, 2012 and the summer games at the Penn State University Campus from June 7 – June 9, 2012.
- B. **Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #:</u>	<u>Action(s):</u>
11DH79	30 day expulsion
11DH80	Expelled for the balance of the 2011-2012 school year; student will receive in-home tutoring during expulsion period
11DH81	14 day expulsion
11DH82	30 day expulsion
11DH83	30 day expulsion
11DH84	180 day expulsion; student will begin the Alternative Education Program effective 1/31/12
11DH85	12 day expulsion
11DH86	30 day expulsion
11DH87	20 day expulsion
12DH01	15 day expulsion and Student Discipline Committee Behavioral Contract
12DH02	15 day expulsion
12DH03	45 day expulsion; student will receive in-home tutoring effective 2/10/12
12DH04	15 day expulsion
12DH05	Expelled pending re-admittance hearing; student will receive in-home tutoring during expulsion period
12DH06	180 day expulsion; student will receive in-home tutoring during expulsion period
12DH07	30 day expulsion; student will receive in-home instruction during expulsion period; student will begin the Alternative Education Program effective 2/24/12.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Copies of the minutes will be maintained in the Office of the Board Secretary.
Notice of this public meeting is advertised in the Daily Local Newspaper on January 22, 2012 & on the District's Website.*